

2

NORTHERN RAILWAY

Headquarters Office
Baroda House,
New Delhi

P.S.No13727/10

Dated 12-8-2010

No52E/0/26/XV/E (D&A)

The DRM / N. Rly; - DLI, FZR, LKO, MB, UMB.

FA&CAO/C/K/Gate/DLI

CAO/C/K/Gate,DLI

Dy.CMM/SSB,AMV/LKO,JUDW.

CWM/N.Rly/CB-LKO, JUDW, AMV/LKO, &ASR

Sr.Manager,Ptg.&Sty.SSB.

Principal,OGS/Jharipani,STC/CB-LKO,ZTS/Chandausi.

S&T/Trg.Centre/GZB

Elect.Trg.Centre/Cipyana Burg/GZB.

RPF/Academy/AMV-LKO.

CCM/Claims,Rly.Stn.Bldg./BSB , CCO-II/Claim Br. ND CR

Bldg. S. E.Road NDLS

Dy.CCM/Refund Stn.Bldg.NDLS.

Dy.CSTE/MW/DRM'sOffice,NDLS, Dy.CSTE/C,DRM Office/NDLS.

Dy.CSTE(I&II)Lajpat Nager,NDLS, Dy.CSTE/SW-II/NDLS.

CPRO/SE. Road, New Delhi. Dy. CSTE/C-LKO/UMB..

CCM/PM/IRCA/NDLS.

Genl.Secy./IRCA/NDLS.

Enquiry Officer. DRM Office, NDLS.

CMS/CH/NDLS, APO/CH/Hospital/NDLS.

CEE/C.TKJ/NDLS.

Chief Cashier JA/Ist. Floor Multy Storey Bldg. NDLS.

CWM/Signal Shop/GZB, AWM/KLK, Executive Engr/Track Depot, GZB.

Sr. DEE EMU Car Shed/GZB, Sr. DSE, Loco Shed/GZB.

DEN/Butt Wekding Plant, Meerut Cantt.

CB/CSP/Khalispur/BSB.

Dy.CE/TPP/JAT, LKO.

Dy. CEE/Bridge (Line)TKJ, NDLS.

SEE/C/LKO, APO/S/JUDW.

Dy. CEE/W/CB-LKO.

CAO/FOIS, CRIS, Premises, Chankyapuri,NDLS.

Genl. Secy./NRMU,12,Chelmsford Road, NDLS

Genl. Secy.,ALL India SC/ST Rly. Employees Asson. 171/ B/3. Basant Lane, NDLS.

Genl. Secy..ALL India OBC/Rly. Employees Asson. 171-A/I Basant Lane, NDLS



C/S

Contd-

Government of India
Ministry of Railways
(Railway Board).

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RBV No.13/2010
SWSB
10/8
11/8/10

No.2010/V-1/DAR/1/4

New Delhi, dated 05-08-2010

The General Managers(P),
All Zonal Railways, PUs, CORE & Metro

The Managing Directors,
All PSUs
Rajgaur

The DGs/RDSO & RSC

The CAO/DLMW

The SDGMs/CVOs,
All Zonal Railways/PUs & PSUs

**Sub: Representation against Administrative action - procedure
regarding.**

Please refer to Board's letters of even number dated 16.8.2004 (RBV No.19/2004) and 6.10.2005 (RBV No.21/2005) laying down that a Railway Servant has a right to appeal/represent against an order of recorded warning.

In spite of issue of these instructions, certain instances have come to notice where recorded warnings have been administered to the concerned Railway Servant without issuing a show cause notice thereby denying him an opportunity to explain his conduct. It is once again reiterated that where it is proposed to administer recorded warning, the person concerned should be given a chance to explain the reasons, if any, which led him to do the acts of omission or commission disapproved of. Action to administer the Recorded Warning may be taken only after the reply of the Railway Servant is considered by the competent authority, but not found acceptable. The Railway Servant concerned should be given a chance to represent against an order of recorded warning.

Vikram
(Vikas Purwar)
Director Vigilance (M)
Railway Board

No.2010/V-1/DAR/1/4

New Delhi, dated 05-08-2010

Copy to :- i) AIRF, NFIR, IRPOF, FROA & AIRPFA
ii) All Officers and the Branches of Vigilance Directorate.

520
9/8/10

ROD
11-8-2010