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Genl. Secy. /NRMU, 12, Chelmsford Rd, NDLS

**NORTHERN RAILWAY**

Headquarter Office,  
Baroda House,  
New Delhi

**P.S.No.13694/2010**

No.940E/O/X/EIV



Dated: 29.4.2010

All Divisional Railway Managers and Heads of the EDUs  
Northern Railway,  
(As per mailing list)

Sub: Periodical transfer of Railway employees holding sensitive posts – clarification regarding

Ref: Instructions on the above subject circulated under PS No.13688/2010

Gen. Secy/NRMU in the recent PNM had raised the issue of delay in issuing periodical transfers thereby interfering with the school session. Pursuance to above, it is reiterated that railway employees holding sensitive posts and who come into the contact with public and/or Contractors/Suppliers, are required to be transferred after every four years. The methodology of such transfers has already been instructed through various circulars. This exercise should be completed within January to March every year so that employees may have adequate time in getting admission of children at their new place of posting and the academic career of their ward/s may not suffer owing to such transfers

Therefore, while ensuring compliance of the fundamental objectives of the scheme of periodical transfers, the academic session of the children of the employees being transferred must be kept in view while following the guidelines.

Above instruction must be adhered to.

*(Signature)*  
(Ashok Bhagi)  
For General Manager (P)

Copy to:

- All personnel officers, Headquarters Office, Baroda House, New Delhi
- General Secy, NRMU, 12 Chelmsford Road, New Delhi
- General Secy, All India SC/ST Rly Employees Association, C-16 K, Rly Colony, Lajpat Nagar, New Delhi -24
- General Secy., All India OBC Railway Employees Association, 171/A-3 Basant Lane, New Delhi.

*To all Div Secys  
2's copy should also  
be send to AIRF*

*NRMU/64/10 dt. 6/4/10*