

GOVERNMENT OF INDIA  
MINISTRY OF RAILWAYS  
(RAILWAY BOARD)

New Delhi



No.E(LR)III/2009WE/01

The General Managers,  
All Zonal Railways and  
Production Units.

Sub: Trade Union Programme for the Year-2011.

The Ministry of Railways have decided that subject to the exigencies of work, the facilities of special casual leave and special passes may be extended to the participants for the workers' education programmes to be conducted by AIRF and NFIR during the year 2011 as detailed below:-

Number of Workers Education Programmes, participants and duration are to be as under:

(a)	At National Level to be held in respect of all Zones and Workshops.	4 Programmes of not more than 5 days' duration with not more than 20 participants and 3 Lecturers/Instructors.
(b)	At Zonal level to be held in respective Zones only.	2 programmes of not more than 4 days' duration with not more than 20 participants and 3 lecturers/instructors.
(c)	For all staff headquarters at the Zonal Railway Headquarters to be held at the Headquarters of the Zones.	1 Programme of 2 days' duration with not more than 15 participants and 2 lecturers/instructors.
(d)	At Divisional level to be held in respective Divisions only	2 programmes of not more than 3 days' duration with not more than 20 participants and 2 lecturers/instructors.
(e)	At workshop level to be held for staff of all workshops taken together in the respective Zonal Railway	1 programme of not more than 2 days' duration with not more than 20 participants and 2 lecturers/instructors.

Besides the facility of special casual leave, serving Railway employees may be extended the facility of special passes as laid down in Board's letter NO.E(W)98PS5-1/54 dated 31.8.1998 for attending the programmes and non-Railwaymen participating as lecturers be given complimentary passes as laid down in the said letter.

The list of participants and lecturers in the case of programmes to be conducted at National level will be on the basis of advice from Board's office. While the list of participants and lecturers in the case of other programmes will be furnished directly to the concerned authorities by the affiliates of the Federations.

These programmes will ordinarily be run by the recognized unions either in the Zonal Headquarters station or in the respective Divisional Headquarters station. Wherever centralized training institutes (Like "DD Vashisht Trade Union Education Centre", Delhi, "J.P. Institute at Garden Reach", the Training Institute at Secunderabad and "Institute for Workers Training and Research", Secunderabad), "Priya Gupta Memorial Trade Union Education Centre", Pandu, Guwahati, V.V. Giri National Labour Institute/Noida, subject to extant instructions contained at para No. 4 of Board's letter No. E(LR)III/94/WE1/1 dated 14/15.2.1994 have been set up, the education programmes may be permitted to be run in these centralized institutes.

Please acknowledge receipt.

*Debashis Malik*  
(Debashis Malik)  
Jt. Dir. Estt(IR)  
1.1.2011.

No.E(LR)III/2009/WE/01

New Delhi, dated .01.2011.

Copy forwarded for information and necessary action to:

- ✓ General Secretary, AIRF, No.4, State Entry Road, New Delhi-110055, and the
- General Secretary, NFIR, 3,Chelmsford Road, New Delhi-110055.